

Grant Application Form

Summary Information

Name of Church:

Project Title:

Total Project Cost:

Grant Requested:

Mission Grant:

Yes / No

Building Grant:

Yes / No

Application approved by Elders' Meeting:

Date:

Date application submitted to Synod Office:

Date:

office@nwsynod.org.uk

Part A: Applicant Information

Church Details:

Church name:

Church number:

Missional Partnership:

Is the church registered with the Charity Commission?

Yes / No

If yes, please supply the Charity Number:

LEPs:

Is the Church a Local Ecumenical Partnership?

Yes / No

If Yes, which other denomination(s) are involved in the partnership?

Which denomination is the Custodian Trustee of the Building?

Congregation:

Members:

Average Congregation:

Children & Young People:

Contact Information:

Name of Church Contact:

email address:

Phone number:

Postal address:

Church Secretary: (if not the above)

Name:

email address:

Phone number:

Other United Reformed Churches:

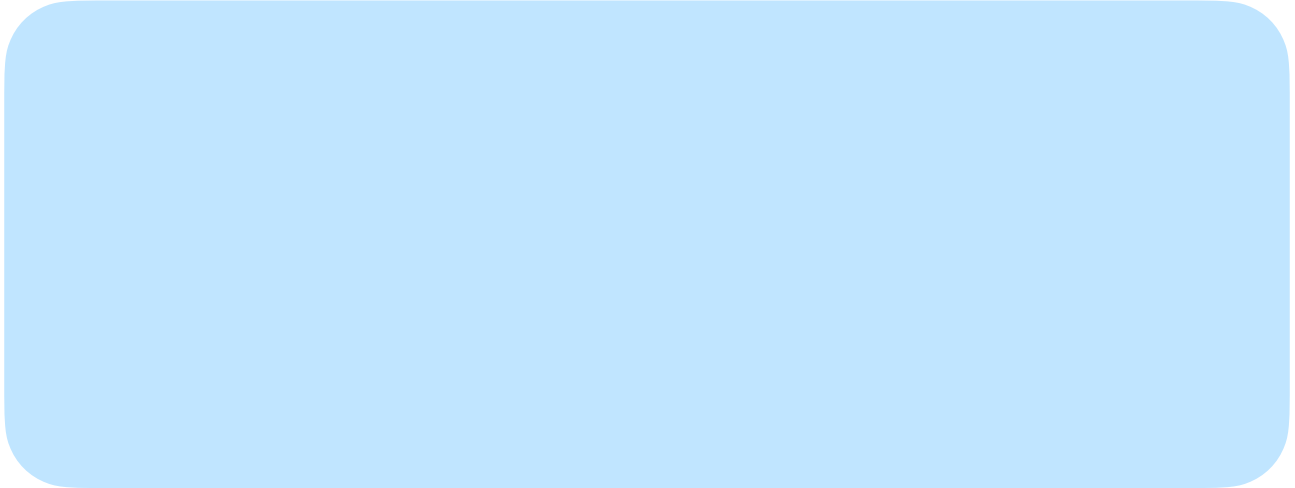
involved in this application

Other churches or organisations:

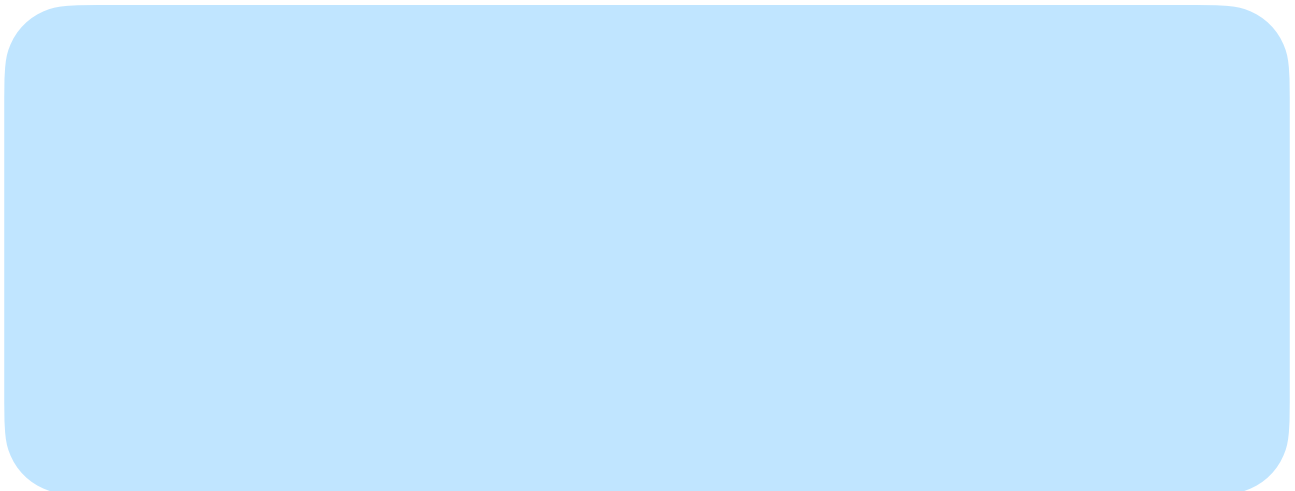
involved in the development and delivery of this project?

Part B: **Project Summary**

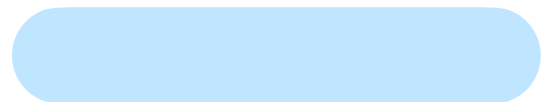
B1. Please provide a brief description of the project?



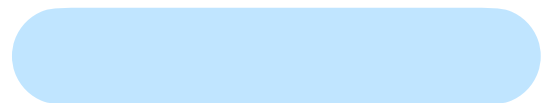
B2. What is the propose of this project?



B3. When will this project start?



**B4. What is the expected end date
for the work funded through this grant?**



Part C: Mission Grant Applications

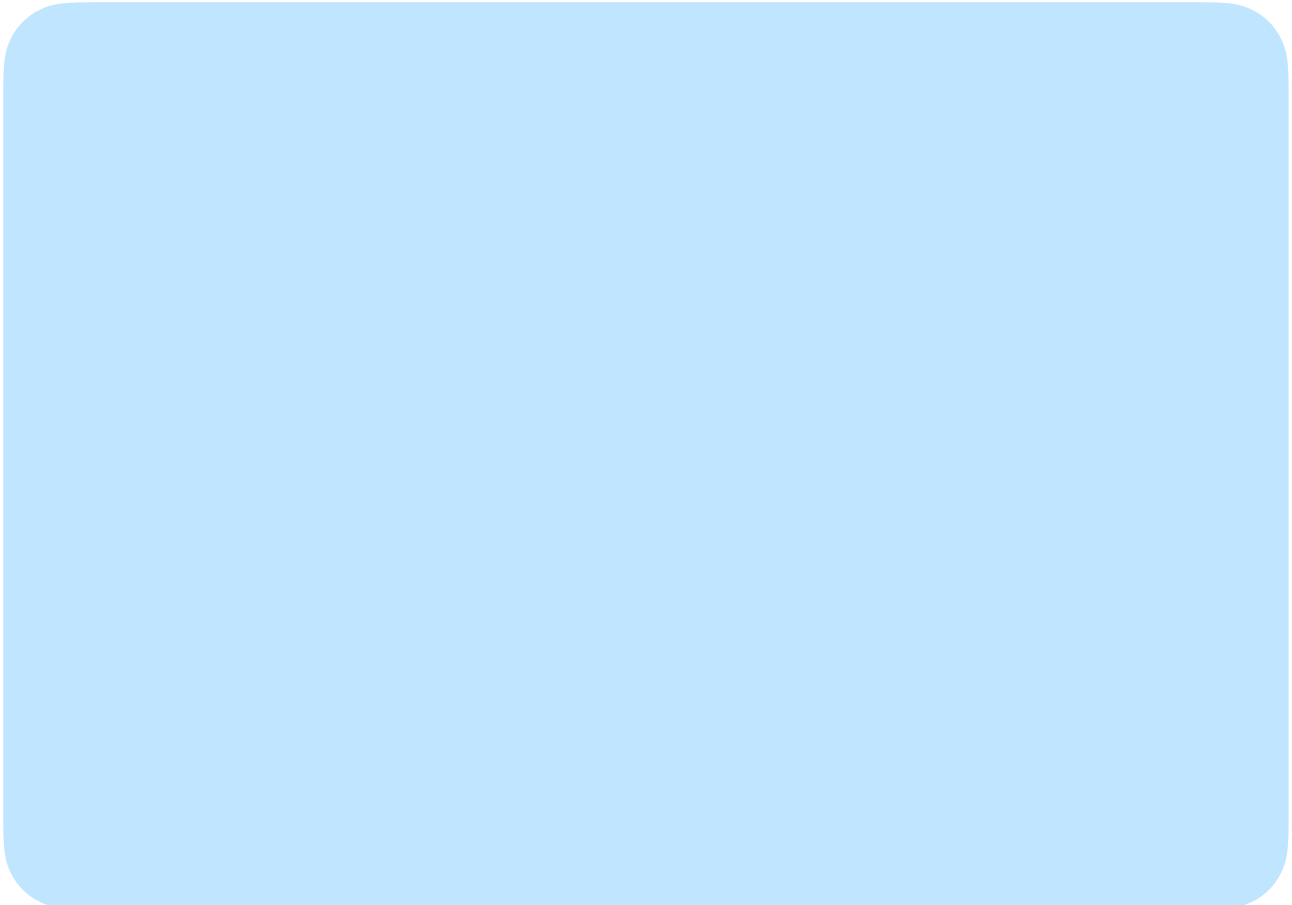
without building works

C1. The Mission of the Church

C1a. What is your church's agreed Mission Statement?



C1b. How does this project relate to your church's agreed priorities for mission?



C2. Community Engagement

C2a. What community consultation have you undertaken?

C2b. How will the project address the identified issues in the local community?

C2c. How have you co-designed this project with the potential beneficiaries?

C2d. What other organisations are you working with to deliver this project?

C3. Outcomes

C3a. How will you know if the project has been successful?

C3b. How will the project be sustained once the grant ends?

C3c. How will you report to the Synod on the outcomes of the project?

Part D: Building and Mission Grants

involving adaptations to buildings

D1. Approvals for Building Works

D1a. Has Custodian Trustee approval for any building works been granted?

Yes/ No

If yes, date of approval

If no, expected date of application

D1b. Is the building listed or otherwise subject to planning constraints (e.g. conservation area)?

Yes / No

D1c. If the building is listed has LBAC approval been obtained?

Yes / No

Date of the approval:

D1d. Have all the required planning consents been obtained?

Yes / No

Please list and provide date of the approval

<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

D2. Quinquennial Survey

D2a. Was this work identified in your most recent Quinquennial Survey?

Yes / No

Date of the last survey:

D2b. Please provide details of the relevant recommendations from the last Quinquennial Survey.

D3. Health & Safety

D3a. Does this work address any matters affecting the Health and Safety of the Building / Church Grounds and their users?

Yes / No

D3b. If yes, what issues will the work address?

D4. Professional Advice

D4a. Please give details of any professional advice sought?

D5. Tenders & Contracts

D5a. Has/Will the work be tendered to a minimum of 3 suitable contractors?

Yes / No

D5b. If not, how will the contractor be selected?

D6. The Contract

D6a. Who has been appointed to carry out the work?

D6b. When is the work expected to start?

D6c. Will there be any limitations on the use of the premises by the church during the works?

D6d. When is the expected finish date for the work?

Part E: Financial Information

both Mission and Building Grants

for Questions E1 to E4 please provide supporting documentation

E1. Costs

Please supply a budget showing the full costs of the project.

This should include the cost of all professional fees.

E2. Funding

How will the costs of the project will be funded?

E3. Other Grants

Please detail any other grant applications relevant to this project.

(Include funder, amount, and status (requested, awarded, received etc.)

E4. LEP Partner Contributions

For LEPs, please detail funding requested / received from the partner denomination and the status of that application.

E5. Church Reserves

E5a. Has a copy of the most recent accounts been supplied to the Synod?

If no, please include with the application.

Yes / No

E5b. Have there been any material change to the level of reserves since the last accounts?

If no, please include with the application.

Yes / No

Note:

The church accounts should include investments and cash balances held by the Synod Trust on your behalf and any income arising from them. The same information is required about investments and cash balances held elsewhere in the name of the church.

Part F: For Synod Use Only

F1. Date the application received by Synod Office:

F2. Finance Comments:

F3. Property Comments:

F4. Trust Comments:

F5. Mission Mentor Comments:

F6. Area Comments:

F7. Date sent to Resources Committee for approval:

F8. Date of Approval:

F9. Date Grant paid to Church: